



# CLIFTON PARK CENTER BAPTIST PRESCHOOL

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[www.cliftonparkcenterbaptist.org](http://www.cliftonparkcenterbaptist.org)  
Jennifer Bloss, Director

**WELCOME TO PRESCHOOL! We are so excited to have you join us this year!**

Here is some general information as we get a new school year underway!

1. Use the entrance at the front of the building. The side entrances will be locked, unless there is a special need. We are concerned about the safety of your children from the parking lot to the building. **Please follow these directions:** turn right at the top of the driveway, **park** in the large parking lot on the right, and **walk your child** into the building. Please **do not leave younger children** unattended in the car. When exiting the parking lot, drive slowly by the playground and then turn left to enter the driveway access. This will create a **One-Way** flow of traffic. Please **do not park in designated handicapped spaces**. The parking area directly in front of the building is designated for staff and church use. There may be church activities going on at the same time as preschool, so please respect this parking guideline.
2. Please use your best judgment about your child attending school if you suspect illness. We strongly **discourage** the **attendance of children with obvious viral infections**, such as a runny nose, fever, rash, etc. Please be considerate of the other children and the staff. If you are able to call us to alert us of communicable illnesses, we appreciate it!
3. The PreK class meets downstairs in Room 122. The 3 year old class meets downstairs in Room 121. The 4 year old class meets upstairs in Rooms 226. The two year olds meet downstairs in Rooms 126. A staff member will personally greet and dismiss your child each day. Mrs. Bloss's (director) office is Room 125, across from the two's classroom.
4. A "cubby" has been assigned to each child. Please check your child's "cubby" each day for personal belongings and projects. It may be helpful for your child to bring a backpack with him/her; plus, kids think backpacks are fun!
5. Allow your child to hang his/her coat on the hook in the hall under their name. In colder months, please place mittens, hat and scarf in the sleeve of the coat. For the safety of your children, we ask that they **do not wear flip flops or open-toed shoes** to school. **Sneakers are recommended. Please send your child in clothes that can comfortably play in.**
6. Please leave an extra set of underwear, socks, pants and shirt at school. Place all clothing in a **labeled gallon-sized Ziploc bag**. Bring a canister of **Wet Ones** (not diaper wipes) with your child's name on it as well. You can bring those to orientation.
7. At drop off and dismissal time, please keep your children with you and do not allow them to run through the church halls as there can be Bible studies and meetings going on at various times.
8. Each family will be responsible for providing a **snack and beverage** on a weekly rotating basis. The **calendar** will indicate who is to contribute the **snack**. We prefer healthy snacks, saving the sweets and treats for special occasions. The pour-able drink may be 100% juice, milk or water. If you prefer your child just be given water,

*Train a child up in the way he should go, and when he is old he will not depart from it.*  
Proverbs 22:6

please let his/her teacher know; we are happy to accommodate. Please check with the teacher for the number of students. You will be told if there are children with food allergies in the class.

9. We love **BIRTHDAYS!** We will make every effort to make your child's birthday special. Birthdays are indicated on the monthly calendar. We have "Un-birthdays" in May for summer birthdays. We recommend cupcakes or cookies and a pour-able drink. You may choose to have themed table cloths or paper products.
9. There are dedicated Preschool **bulletin boards** in the hallways outside of the classrooms. Important information pertaining to scheduling, field trips, snacks, community events and the school calendar will be posted. The monthly calendar will also include information about monthly themes, Bible stories, and activities. Monthly email updates from the director will also be sent to you.
10. Monthly **tuition checks** should be placed in the black box in the church lobby. No envelope is needed. Write your child's name on the memo line. Tuition is due the first class day of each month. If you prefer to pay cash, stop in the director's office so we can issue you a receipt.
11. We do welcome volunteers, but ask that you wait until the children get assimilated to the routine of preschool, and then speak with the teacher about how your volunteer services may best be utilized. There will also be opportunities for parents and siblings to attend field trips.
12. The total cost of **field trips** or in-school events will be no more than \$25 for the school year. Trips **will include** apple orchard for 3's,4's and PreK (\$6), Ellms Farm (\$9) Sheep to Shawl for 4s and PreK (\$8), and **may** include other trips to be determined. School pictures will be taken in the fall with your option to purchase.
13. **Curriculum/goals:** CPCBC Preschool is a developmental school which provides age appropriate activities in a loving, Christian atmosphere. The activities include arts & crafts, cooking, dramatic play, field trips, finger plays/puppets, circle time, large & small motor skills, math, music, science, sensory and social skills. There are monthly themes that develop age appropriate skills, as well as monthly Bible stories and themes. The goal of the preschool is to have each child feel safe, loved, and to have readiness for their next school experience. We want every child to have a positive preschool experience and gain independence, curiosity and excitement about learning.
14. **TIPS FOR PREPARING YOUR CHILD FOR PRESCHOOL:**
  - Be positive, relaxed and encouraging.
  - Tell your child where you will be during school and when you will be back.
  - Say goodbye at the door.
  - If your child is having difficulty transitioning, you and the teacher can make a plan that's best for your child.
15. The **speed limit** on Clifton Park Center Road is 30 MPH. Use caution when entering and leaving the church parking lot.
16. **HOW TO REACH US.** You can call the church office anytime at (518)371-6023, or email Mrs. Bloss at [psadmin@cliftonparkcenterbaptist.org](mailto:psadmin@cliftonparkcenterbaptist.org). If you need to speak with your child's teacher at length, please set up a mutually convenient time as we are focused on the children during preschool hours.
17. **Snow Days:** When Shenendehowa Schools are closed, we are closed. When Shenendehowa Schools have a 2 hour delay, we are also closed. If the school needs to be closed due to an unforeseen circumstance, you will be contacted by telephone. Check our Facebook page for cancellations.
18. **Photos:** We love to take pictures at preschool! You are being given a photo release on which you can indicate your preferences for photos posted on Facebook, in our church newsletter, and on bulletin boards.

We look forward to a wonderful year with your child! Thank you for entrusting us with their care and early learning! Revised 8/2017